



General Planning Committee  
 448 Barton St E, Unit A Hamilton ON L8L 2Y3  
[www.facebook.com/bartonevent](http://www.facebook.com/bartonevent)  
[www.bartonvillagefestival.com](http://www.bartonvillagefestival.com)

## Food Vendor Information - 2019 Barton Village Festival

### Fees

	Food Truck	Food Vendor*
Space only	\$120	\$150

\*The higher fee is to cover the cost of food vendor permit fee through the City of Hamilton

\* **Deposit - \$100 deposit for new food vendors/trucks – deposit will be returned after you attend**

### Vendor Location

The location of your space is allocated by festival organizers.

### Set-up

Please set up your booth space from 9am – 11am on Saturday, June 1, 2019 in order to be ready for the 11am start. Vendors who expect to arrive late must contact organizers no later than 10am on the date of the event. Any vendor who has not arrived by that time, or made contact to advise otherwise, will forfeit their space without refund. Forfeited spaces will be offered to adjacent vendors at a reduced cost at the discretion of festival organizers.

Awnings, tents, and backdrops are permitted only if noted on the application form so appropriate spaces can be laid out. As it is necessary to ensure that pathways are clear and neighbouring vendors are respected, please indicate on the application if you are planning to have any large equipment or displays at your booth.

### Vendors must submit:

1. Barton Village Festival Vendor Application Form (included with this package) **(pg. #3)**
2. Signed copy of vendor agreement (included with this package) **(pg. #2)**
3. Fee for space, **plus deposit**
4. City of Hamilton Food Vendor Permit, if applicable
5. Proof of Insurance
6. Signed waiver of liability (included with this package) **(pg. #4)**
7. Your business logo for advertising purposes (if you do not have a logo let us know – something else might work (i.e. photo of products...))

**Electricity: We do not provide power.** If you require electricity it is your responsibility to make appropriate arrangements. A small portable generator or propane powered equipment are considered acceptable.

**Water: We do not provide water,** with the exception of what is available in the restrooms. Please ensure you bring potable water to stay well hydrated.

All mobile food vendors must be familiar with the current guidelines from the City of Hamilton Public Health Department and are responsible for ensuring their booth space is in compliance. As a matter of public safety, food vendors who are found to be lacking in compliance will not be permitted to operate until issues have been resolved. A current copy of the guidelines has been provided to you with this application.

**PLEASE NOTE: The City of Hamilton Public Health Department may conduct inspections of all food preparation facilities prior to the event date as well as be onsite to conduct inspections and ensure compliance on the day of.**

Food vendors are required to provide waste disposal options at their booth for waste resulting from products sold. All waste created during preparation, cooking and sale of food products must be removed by the vendor.

The current guidelines of the City of Hamilton should be reviewed at the link provided below:

[www.bartonvillagefestival.com/food-vendor.html](http://www.bartonvillagefestival.com/food-vendor.html)

### **Barton Village Festival Terms and Conditions**

- Until payment has been processed no spot will be reserved
- I am responsible for ensuring that the space and surrounding area will be returned to the same state as when I arrived (cleared of any garbage I have created...)
- My booth space will be set up by 10:50am on June 1st, 2019 and all items removed from my space by 8:30pm.
- I will do my best to visit the stores along Barton street and increase my awareness of what is available on Barton Street
- My presence at this festival will help to bring awareness to and celebrate the potential of Barton Street and draw on the assets located and established along the street

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Signature of business/organization representative

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Date

## Food Vendor Application: Barton Village Festival June 1, 2019

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Email/Phone: \_\_\_\_\_

What type of food/drink will you be offering? \_\_\_\_\_

Describe your business in one sentence (to be used in advertising): \_\_\_\_\_

Please detail any special needs you may have:

Twitter/Website: \_\_\_\_\_

Plate number (for food trucks): \_\_\_\_\_

<b><u>Items Requested</u></b>	<b>Food Truck</b>	<b>Food Vendor*</b>
Space only*	<input type="checkbox"/> \$120	<input type="checkbox"/> \$150
Space with business card add in program	<input type="checkbox"/> \$180	<input type="checkbox"/> \$210
Space with ¼ page add in program	<input type="checkbox"/> \$220	<input type="checkbox"/> \$250
Space with ½ page full colour add in program	<input type="checkbox"/> \$270	<input type="checkbox"/> \$300
Space with full page full colour add in program	<input type="checkbox"/> \$320	<input type="checkbox"/> \$350
Deposit (if new food truck/vendor)	<input type="checkbox"/> \$100	<input type="checkbox"/> \$100

Please make cheques payable to 'Barton Village Festival' or by Interac e-transfer to [bartonstevent@gmail.com](mailto:bartonstevent@gmail.com).

Please send completed submissions, including payment, no later than **April 15th** to [bartonstevent@gmail.com](mailto:bartonstevent@gmail.com) or Barton Village Festival, 448 Barton St E, Unit A Hamilton, ON L8L 2Y3

***\*Register and pay by February 28th receive 10% off. If you refer a vendor you also receive 10% off***

## Waiver of Liability

This agreement releases the Barton Village Festival, its organizers, volunteers and partners from all liability relating to injuries and/or losses that may occur during the course and operations of all festival related activities. By signing this agreement, I agree to hold the Barton Village Festival, its organizers, volunteers and partners entirely free from any liability, including financial responsibility for injuries and/or losses incurred, regardless of the injury and/or loss and its cause.

I also acknowledge the risks involved in setting up, operating and tearing down a merchant booth at the festival. These include but are not limited to slips, trips, falls, petty theft. I swear that I am participating voluntarily, and that all risks have been made clear to me. Additionally, I do not have any conditions or equipment that will increase my likelihood of experiencing injuries while participating in normal vendor activities.

By signing below I forfeit all right to bring a suit against the Barton Village Festival, its organizers, volunteers and partners, for any reason. In return, my application will be processed and vendor space will be reserved for the 2019 event. Further, I will also make every effort to obey safety precautions as explained to me and ask for clarification when needed.

Additionally, I am fully aware and in agreement that the area (including sod and paved areas) surrounding my vendor space shall remain in good condition; damages incurred by vendors that require repair may result in additional charges being billed to the vendor. It is assured that the vendor shall be responsible for any remuneration required, including but not limited to financial, in the repair or resolution of damages incurred during the operation of festival activities by the vendor, its equipment or employees of.

I, \_\_\_\_\_, fully understand and agree to the above terms.

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(Participant)

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Date